

Newcastle District Bowling Association (Zone 2) Inc.

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ADVISORY COMMITTEE DOCUMENT No 7

Association Delegates

Just as a club is only as strong as its members, so too is your Association only as strong as the delegates representing those clubs.

The Associations' Executive level strength is meaningless without support and direction – the feedback and input from the clubs via their respective delegates.

Under the NDBA Constitution, one of a club's two Delegates must be a member of the club's Management Committee. He or she must be delegated to advise the club's Committee of the business conducted at NDBA Management Committee Meetings.

A Club Delegate's responsibilities are:

1. Attend all meetings of the Association or, if unable to attend, to ensure the attendance of a proxy Delegate.
2. Know the Club's instructions on specific matters already referred back to member clubs.
3. Ensure that the Proxy Delegate is also aware of those instructions.
4. Sit with the club's Co-delegate at the meeting to enable discussions on any points.
5. Don't be reluctant to voice a relevant opinion on a point or statement at the delegates meeting – your comment may start a chain reaction and produce a healthy debate.
6. Ensure that every matter raised at the Delegates' meeting is reported to the Club's Board Meeting. It is impossible for the Minutes of meeting to record in detail everything that transpires or to capture the mood of a meeting – it is the Delegate's job to provide details.
7. Act on behalf of his/her Club in accordance with the Club's direction(s)/best interests, never losing sight of the need to act in the best interests of Bowls in general and of our District.

General

Club Delegates to the Association are usually elected at each club's Annual General Meeting. Failing that they are appointed by the club's Committee/Board.

Absence from three regular consecutive meetings, without being represented by a proxy, will mean disqualification as a Delegate. This is laid down in the Association Constitution and is automatic - an apology is not accepted as attendance.

Association matters should always be discussed by the Club's Board and, where applicable, the Delegates should be instructed how to vote on them.

All too often important matters (such as the Season's Programme and the Rules & Regulations Recommendations) are not discussed and so the Delegates are left to vote as they wish and not as the Club wishes.

APPROVED, 23/2/2023